#### FRENCH STUDIES LIBRARY GROUP CONSTITUTION

#### 1. Name

The name of the organisation is the French Studies Library Group (short form FSLG). French studies is defined as the study of French-speaking countries and their cultures and, more broadly, of all subjects requiring the use of research and teaching material in French.

### 2. Aims

The aims of the Group are:

- To act as a focus for librarians and others concerned with the provision of library resources and services in French studies
- To facilitate cooperation in the provision, access, promotion and preservation of French printed and electronic resources
- To provide a forum for the dissemination of information on these topics between libraries and between libraries and the scholarly user community
- To liaise with related library groups

## 3. Membership

Membership is open to any person or institution with an interest in the aims of the Group, as defined above.

### 4. Affiliation

The FSLG may accept affiliation by or to other Groups as appropriate, subject to the approval of a general meeting.

## 5. Meetings

There will be an Annual General Meeting and other meetings as called by the Committee. The Secretary will call a general meeting within five weeks of receipt of a written request by no fewer than 25% of the membership. The Secretary shall give 21 days notice of a general meeting.

#### 6. Officers and Committee

- The officers and committee will be elected at the annual general meeting by a simple majority of members present, with the consent of those nominated. Elections shall normally be by show of hands. Exceptionally the Secretary, with the consent of the Committee, may organise a postal or an online ballot of members to fill unexpected vacancies.
- There will be a Chair, a Secretary and a Treasurer, who will normally retire after two years, but will be eligible for re-election.
- The Committee will consist of the Chair, the Secretary, the Treasurer and up to ten other members.
- Members will retire every two years, but will be eligible for re-election. The Committee will have the power to co-opt additional members and to determine the length of service of such members.
- The Committee will usually meet at least twice a year.

• The quorum will be three. That number will include at least one officer.

# 7. Subscription

The Committee of the Group is empowered to determine an annual subscription, to be levied to promote the aims of the Group, subject to the approval of a general meeting.

# 8. Dissolution

In the event of the dissolution of the Group for any reason whatsoever, any assets belonging the Group will be dispersed according to the wishes of a general meeting.

### 9. Amendments to the Constitution

The constitution may be amended by a simple majority of members at a general meeting. The Secretary will give twenty-eight days' notice of any proposal to amend the constitution.